



## **BOARD MEMBER OPPORTUNITY**

### **Summary**

Hands TheFamilyHelpNetwork.ca (Hands) is an accredited bilingual organization that provides quality clinical, navigation, and professional support in the areas of autism, behavioural, developmental, mental health, and rehabilitative services. Our experienced, knowledgeable, and professional staff provide equitable client-informed services and system leadership designed to make a positive difference in the lives of the individuals, families, and communities we serve.

Hands' Board of Directors is comprised of people who are dedicated to the Hands' vision, mission, and values. This is an extraordinary opportunity for an individual who is passionate about strengthening leadership and governance in the not-for-profit sector.

As a member of the Board of Directors, your unique experiences, expertise, and passion will provide tremendous value to Hands' employees, and the individuals and families we serve. Hands is committed to seeking and understanding diverse perspectives and experiences, and creating an environment where knowledge is shared and respected, with a goal of continuous learning and growth.

We encourage individuals from all equity-seeking groups to apply.

Hands provides services to the following regions:

- Timmins / Northern Ontario
- Nipissing
- West Parry Sound
- East Parry Sound
- Muskoka

### **Responsibilities**

Good governance means that the Board meets its fiduciary responsibilities, succeeds in serving its objects, achieves its purpose, operates in a sustainable manner, adheres to its values, and is accountable to our funders and the communities we serve.

The Board also provides the following:

- Aligns decisions with the strategic plan, mission, vision, and values.
- Assists in the development of a strategic plan.
- Monitors and provides oversight to the strategic plan.
- Reviews and approves an annual budget for capital and operating revenues and expenditures for the ensuing fiscal year.



- Ensures all legislative and Ministry compliance requirements are met as it relates to Not-For-Profits.
- Assists in the development and maintenance of Board Governance policies and procedures.
- Provides strong leadership to the CEO and the senior team.
- Functions effectively and works collaboratively to build a positive environment for all Board members.

The Board of Directors holds a minimum of nine (9) monthly Board and nine (9) Standing Committee meetings each year. Members are required to attend monthly Board meetings which are scheduled the 4<sup>th</sup> Monday of every month from 5:00 to 7:30 p.m. and are presently held virtually.

Members are also required to join one (1) Standing Committee that meet once per month from noon to 1:00 p.m. and are presently held virtually.

A Member is expected to commit the time required to perform Board and Committee duties that include attending meetings and reviewing Board materials in advance of meetings.

### **Experience**

Hands is looking for individuals that will provide tremendous value to the Agency, Hands' employees and the clients and communities served. Individuals from varied professional and lived experiences backgrounds that bring passion, commitment, and interest in serving on a Governance Board in the not-for-profit sector are encouraged to apply.

Applicants will be considered based on the qualities, experience and skills needed to govern effectively. This includes governance experience, critical thinking skills, lived experience, and representation of and connection to communities served.

Bilingualism in English and French is desirable.

### **Next Steps**

If interested, please email [pjessup@handstfhn.ca](mailto:pjessup@handstfhn.ca)

More information about the Agency can be found on the website at <https://thefamilyhelpnetwork.ca/>

As a condition of becoming a Board Member, successful candidates are required to provide proof of full vaccination against COVID-19. Hands will engage in reasonable workplace accommodation, short of undue hardship, for any successful candidate who has a documented exemption under the Ontario Human Rights Code. [Hands' COVID-19 Vaccination Policy and associated Procedures can be found here.](#)