



Application for Board of Directors Membership Form

Instructions

Hands TheFamilyHelpNetwork.ca (Hands) Board of Directors is comprised of people who are dedicated to the Agency's vision, mission, and values. This is an extraordinary opportunity for an individual who is passionate about strengthening leadership and governance in the not-for-profit sector.

As a Board member, your unique experiences, expertise, and passion will provide tremendous value to the Agency, Hands' employees, and the individuals and families served.

To apply, complete this form and submit it with a copy of your current resumé to pjessup@handstfhn.ca.

For more information about the application process, please contact the Executive Assistant to the Board of Directors, Paulette Jessup, pjessup@handstfhn.ca.

Applicant Information

Full Name: _____ Date: _____
mm/dd/yyyy

Address: _____
Street Address Apartment/Unit #

City Province Postal Code

Phone/Cell: _____ Ext. _____ Email _____
area code+###+####

Eligibility Criteria and Conditions of Appointment

- Members must be at least 18 years old.
- There are no membership fees.
- Members shall receive no remuneration for acting as such except for legitimate expenses incurred while on Agency business that has been approved by the Board.
- Members are required to attend regularly scheduled evening Board meetings and join one (1) Standing Committee. The Board of Directors holds a minimum of nine (9) monthly Board and nine (9) Standing Committee meetings each year.
- A Member is expected to commit the time required to perform Board and Committee duties.
- A Member is expected to complete a Criminal Record Check (CRC) within the past 6 months.
- Members must fulfill the requirements and responsibilities of their position, including upholding their fiduciary obligations, and working cooperatively and respectfully with other Board Members. Members must comply with legislation governing the Agency, the Agency's By-Laws and policies, and all applicable rules and legislation.

How did you hear about this opportunity? (Select all that apply).

- Newspaper
- Facebook
- LinkedIn
- Indeed
- Charity Village
- Hands Website
- Word of mouth
- Other:

What Board functions are of interest to you? (Select all that apply).

- Board Governance
- Strategic Planning
- Setting and Monitoring Targets
- Risk Management
- Financial Oversight
- Supporting the CEO
- Other:

Do you have any experience working or volunteering with agencies that provide services similar to those offered at Hands? (Select all that apply).

- Mental Health
- Autism
- Developmental Services
- Behavioural Services
- Rehabilitation Services
- Other:

Hands TheFamilyHelpNetwork.ca is aware that skills of an individual director is an important element in governance, however life experience and knowledge also play an important part in creating a well-balanced Board of Directors.

Please provide any life experience or knowledge that would be considered an asset to Hands' Board of Directors.

Knowledge, Skills and Experience

Please indicate your knowledge, skills, and experience in each of the following areas:

	Knowledge, Skills, and Experience Level				
	None	Low	Moderate	High	Expert
Finance					
Business Management					
Human Resources Management					
Government and Government Relations					
Construction					
Project Management					
Legal					
Strategic Planning					
Risk Management					
Information Technology					
Accounting					
Education					
Quality					
Performance Management					
Board Governance					
Public Affairs					
Communications					
Advocacy					
Diversity, Equity, and Inclusion					

Geographic Representation (check applicable box)				
Timmins / Northern Ontario	Nipissing	West Parry Sound	East Parry Sound	Muskoka
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Hands TheFamilyHelpNetwork.ca and its members are committed to seeking and understanding diverse perspectives and experiences, and creating an environment where knowledge is shared and respected, with a goal of continuous learning and growth.

Hands' Board of Directors reflects the diversity of our communities served as we look for individuals that are representative of our community in terms of demographics, culture, language, economy, geography, gender, age, and ethnicity.

We encourage individuals from all equity-seeking groups to apply.

Declaration

By submitting this application, I declare the following:

- a. I meet the eligibility criteria and accept the conditions of appointment set out above.
- b. I certify that the information in this application and in my resume is true.

Signature: _____ Date: _____
mm/dd/yyyy