

EDUCATION ORGANIZER

Your Education Organizer will help you to keep important information organized so that you can find it easily. You will collect a lot of information over time. If you are just starting out, you might only need a 1” binder, but over time, documents will continue to be collected. Your binder might expand significantly within a few years.

Included in your Education Organizer are divider tab pages with various categories of information. Each category is further broken down so as to guide what kind of information can be included.

This binder will also be the place for your important documents like assessments, IEP’s, signed consents and reports. Keep the originals for yourself and provide copies to others. A word of advice . . . put the most recent documents in each category on top for easy access.

We hope this Education Organizer will help you to support your child throughout their schooling. Remember, Hands TheFamilyHelpNetwork offers a variety of supports to families throughout Northern Ontario.

Visit our website:

<https://thefamilyhelpnetwork.ca/how-we-help/child-and-youth/ontario-autism-program/>

Contact us with your questions or needs. Our Family Service Team is here to help.

Call: 1-800-668-8555 ext. 1333

Email: autism@handstfhn.ca;



EDUCATION ORGANIZER

- COMMUNICATIONS
- EVALUATIONS
- IPRC & IEP DOCUMENTS
- MEETINGS
- EVALUATIONS
- REPORT CARDS/PROGRESS REPORTS
- WORK SAMPLES
- BEHAVIOUR PLANS

IN THIS SECTION:

- ❖ School / School Board Contact Information:
 - ❖ Telephone numbers
 - ❖ Email addresses
- ❖ School Address
- ❖ Telephone/ Email Conversations Record
- ❖ Correspondence
- ❖ Consent Forms

EVALUATIONS

Tab 2

IN THIS SECTION:

- ❖ Medical
- ❖ Psycho-Educational
- ❖ Psychological
- ❖ Speech & Language
- ❖ Occupational Therapy
- ❖ Physical Therapy
- ❖ Private Assessments
- ❖ Requests for Evaluations
- ❖ Other:

IPRC & IEP DOCUMENTS

Tab 3

IN THIS SECTION:

- ❖ Identification, Placement & Review Committee (IPRC) documents
- ❖ Individual Education Plan (IEP)
- ❖ Other:

MEETINGS & CASE CONFERENCES

IN THIS SECTION:

- ❖ Meetings with School Staff
- ❖ Meetings with School Board Staff & Other Agency Personnel
- ❖ Other:

Tab 4

REPORT CARDS & PROGRESS REPORTS

IN THIS SECTION:

- ❖ First Semester
- ❖ Second Semester
- ❖ Third Semester

Tab 5

WORK SAMPLES

SHOWING PROGRESS OR
CONCERNS

IN THIS SECTION:

- ❖ Writing
- ❖ Math
- ❖ Artwork
- ❖ Other:

BEHAVIOUR

IN THIS SECTION:

- ❖ Behaviour Support Plans
- ❖ Disciplinary Occurrences
- ❖ Code of Conduct Document
- ❖ Other:

Tab 7